

<b>Activity:</b>	<b>Sunday Service</b>
<b>Description (including assumptions made for risk assessment):</b>	Use of Odeon Cinema (Broadway Plaza) for a services of worship.

<b>Assessment date:</b>	19/05/2021
<b>New review due:</b>	19/08/2021

<b>Assessor(s):</b>	Harry Andrews
<b>Reviewer(s):</b>	Susan Marriott

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions			
						Description	Owner	Target date	Done
Infected person attending event	1	Person infected with COVID-19 attends event, risking infection of others	Attendees	Those invited to attend reminded to follow government guidance to self-isolate if they or a household member are displaying symptoms (high temperature, continuous cough, lost / altered sense of taste / smell) or if they have been asked to isolate by NHS Test and Trace. This will be done in the invitation sent out and using signage on the screen. Anyone taken ill with COVID-19 symptoms during event to be sent home and advised to follow government advice to isolate and seek a test. Service will be made available online for those who are unable to attend.	Y	Remind attendees to follow government isolation guidance	Harry Andrews	23/05/21	Y
Physical contact between persons	2	Transmission of COVID-19 through direct physical contact with an infected person	Attendees	Attendees advised prior to and at worship service to refrain from physical contact outside of households / support bubbles. Attendees will be assigned seating, with at least one seat in between separate household/bubble groups. One-way flow through Screen 2 to avoid people from different households meeting when passing through. Attendees will be shown this by stewards and signage will be used within the screen. Children must be supervised at all times by their parent/guardian, who will be responsible for ensuring that they follow social distancing. Parents/guardians will be reminded of this prior to and during service. When the service is finished, attendees will be asked to leave promptly. Attendees may attend the service in social groups of up to 6 (or more than 6 where two households have more than 6 people.) Attendees should be reminded to avoiding interaction with those from other households who are not part of the group they have attended the service with. Those who are permitted to interact with other households because of the job they are doing will be indicated by wearing a lanyard.	Y	Disseminate finalised version of instructions to all attendees by email (plus John James; video of what to expect put online)	Harry Andrews	23/05/21	Y

Airborne transmission	3	Transmission of COVID-19 through airborne particles between households	Attendees	Attendees are to be directed to a specific assigned seat on arrival.  Attendees will be reminded that singing will not be permitted as part of the gathered worship service.  While government guidance suggests the congregation be seated while singers perform we have mitigations in place that mean this isn't necessary in our setting. Singers will be 4m away from the congregation (or 2m with the addition of a screen) and when standing during singing members of the congregation will stand by their assigned seat so that social distancing is maintained between households.  Attendees will be reminded (prior to and during the service) not to socially interact with other households, other than those they have attended the service with (up to 6 people or more than 6 where two households have more than 6 people.)  All background music will be kept at a low level to ensure voices do not have to be raised in order to be heard.  All attendees will be reminded to wear masks while attending (both prior to and during the event). Disposable masks will be provided for anyone who has forgotten to bring one.  Preacher/Leader will not raise their voice, but will use amplification via sound system or further mitigations may be used (screen or 4m distance from other households).  Where musicians perform as part of the service of worship, they should be spaced at least 2m from those outside their household. Those singing or playing wind instruments should be 4m away from those outside their households or should be behind screens  Tech teams are asked to keep 2m apart, but where they must pass each other on the gangway they should do so as quickly as possible. Individual tech stations will be separated by a clear roller banner. Where one operator needs assistance they should move away to a distance of 2m but where this is not practicable they should maintain 1m metre and spend as little time as necessary within 2m. As for guests all tech team will wear masks.	Y					
Surface transmission	5	Transmission of COVID-19 through shared objects	Attendees	Attendees advised to use hand sanitiser provided in foyer No shared objects will be required as part of service.  Personal items to be kept with their owners.  Sensible hygiene to be observed (covering mouth and nose when sneezing, using tissues and disposing immediately).  Where optional single use items are to be distributed (eg children's packs) they will be placed in specific seats where the recipient is to be seated after the distributor has sanitised their hands. These will be items to be kept by the individual or disposed of rather than to be reused.	Y					
	6	Transmission of COVID-19 through shared food	Attendees	Attendees advised that no food or drinks will be provided.  Food and drinks can be brought by a parent for their children where needed.  All rubbish should be collected by the individual and removed from the premises when the service finishes.	Y					
	7	Transmission of COVID-19 through frequent touchpoints	Attendees	Prior to service, cleaning of Screen 2 will be carried out by Odeon staff in line with their risk assessment	Y					
Transmission to the clinically vulnerable	8	Transmission of COVID-19 to those who are clinically vulnerable / extremely clinically vulnerable	Clinically vulnerable attendees	Attendees and potential volunteers reminded to follow government guidance if in high-risk categories (up to individuals to choose how to manage their own risk). This will be done prior to the service. Services will be made available online for those who decide they are unable to attend.	Y	Remind attendees that high-risk individuals should follow government guidance	Harry Andrews	23/05/21	Y	

