

Sunday Services at EHS

Assessment carried out by: J. James

Date of assessment: 17/07/2021

Date of next review: 29/08/2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Infected person attending the event	Guests, staff, volunteers	<ul style="list-style-type: none"> Attendees are reminded to follow government guidance to self-isolate if they or a household member are displaying symptoms of Covid 19 or if they have been asked to isolate by NHS Test and Trace. This is done at the point of booking and immediately before the service. 	Continue to send out text reminders prior to each event.	Operations Manager	Ongoing	Yes
Transmission of COVID 19 through direct contact with infected person	Guests, staff, volunteers	<ul style="list-style-type: none"> As part of a booking system, attendees will be allocated specific seats with at least two (2) seats between households/bubbles. A one-way flow through the building to avoid people from different households meeting when moving around the building. Guest will arrive in the same timeframe and leave in a later timeframe and so the risk of contraflow is low. One way system will be supported with signage and stewards. Encouraging attendees not to congregate in entrances, exits or throughways. Children will be always supervised by their parent/guardian to ensure social distancing. Parent/guardian will be reminded of this prior to the event. 				

		<ul style="list-style-type: none"> At the end of the service, attendees will be directed to leave by stewards row by row to reduce the flow of pedestrian traffic. 				
<p>Transmission of COVID 19 via airborne particles between households</p>	<p>Guests, staff, volunteers</p>	<ul style="list-style-type: none"> Attendees will be asked to wear masks whilst moving around inside the premises. Disposable masks will be available for those without. As part of a booking system, guests will be directed to sit in a specific seat to avoid them sitting too close to another household. Attendees will be directed to their seat by a steward to avoid confusion and congestion. Congregational singing will be allowed, but the congregation will be encouraged to sing wearing masks, and having already been distanced according to the online booking. Where musicians perform as part of the service of worship, they should be spaced at least 2m from those outside their household. Those singing or playing wind instruments should be 4m away from those outside their households or should be behind screens. Any background music will be kept to a low level to prevent voices being raised to be heard. The preacher/leader will use amplification via sound system to avoid the need to raise their voice. Alternatively, a screen or distance of 4m can be used. Seats will be allocated, leaving one row of 				

		<p>unoccupied seats between each seated row (1.6m) and leaving two (2) seats (1.5m) between members of different households (excluding support bubbles).</p> <ul style="list-style-type: none"> • Good ventilation introducing fresh, non-recirculated air will be possible through doors being propped open to allow a positive flow of fresh air throughout the space • Tech teams are asked to keep 2m apart, but where they must pass each other in the tech area they should do so as quickly as possible. Individual tech stations will be separated by 2 metres. Where one operator needs assistance, they should move away to a distance of 2m but where this is not practicable, they should maintain 1m and spend as little time as necessary within 2m. All tech team will wear masks. • Attendees will be encouraged to socialise outside to avoid large crowds gathering indoors. 				
<p>Transmission of COVID-19 through shared objects</p>	<p>Attendees, staff, volunteers</p>	<ul style="list-style-type: none"> • Attendees advised to use hand sanitiser provided in foyer. • No shared objects will be required as part of service. • Personal items to be kept with their owners. • Sensible hygiene to be observed (covering mouth and nose when sneezing, using tissues and disposing immediately). • Where optional single use items are to be distributed (e.g. children's packs) they will be 				



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		placed in specific seats where the recipient is to be seated after the distributor has sanitised their hands. These will be items to be kept by the individual or disposed of rather than to be reused.				
Transmission of COVID-19 through shared food	Attendees, staff, volunteers	<ul style="list-style-type: none"> No food or drink to be provided during the event. Parents may bring snacks/drinks for their own children where necessary. Attendees invited to take everything with them, including rubbish arising from snacks/drinks (see above) 				
Transmission of COVID-19 to those who are clinically vulnerable / extremely clinically vulnerable	Clinically vulnerable	<ul style="list-style-type: none"> Attendees and potential volunteers reminded to follow government guidance if in high-risk categories (up to individuals to choose how to manage their own risk). This will be done prior to the service. Services will be made available online for those who decide they are unable to attend. 				
COVID-19 case at service leads to potential wider outbreak in the community	Attendees and wider community	<ul style="list-style-type: none"> Staff to enable Test and Trace by encouraging attendees over 16 years old log their attendance on the NHS covid Test and Trace app or using paper records. 				
Local outbreak of COVID-19 raises baseline level of exposure at service	Attendees and wider community	<ul style="list-style-type: none"> Service to be cancelled in line with local guidance if required. Tickets are booked online which would enable us to contact those with tickets should the service be cancelled. 				
Key personnel become	Attendees	<ul style="list-style-type: none"> Where possible, multiple personnel should be ready to carry out the roles necessary for 				

<p>unavailable due to need to self-isolate</p>		<p>operation.</p> <ul style="list-style-type: none"> • Contact details for those planning to attend should be gathered so they can be contacted if service has to be cancelled. 				
<p>Outbreak within the church forces cessation of resumed activities</p>	<p>Attendees</p>	<ul style="list-style-type: none"> • Contact details for those planning to attend should be gathered so they can be contacted if service has to be cancelled. • Staff should be prepared to resume online activities where in person activities have to be cancelled. 				
<p>Local outbreak forces cessation of resumed activities</p>	<p>Attendees</p>	<ul style="list-style-type: none"> • Contact details for those planning to attend should be gathered so they can be contacted if service has to be cancelled. • Staff should be prepared to resume online activities where in person activities have to be cancelled. 				